Long cycle degree programme in
Architecture and Building Engineering

Ministerial Portal: Universitaly

1 **Register at** [https://www.universitaly.it/](https://www.universitaly.it/) and choose the admission test.
   Follow the instructions in order to choose the test and the location.
   Remember that you have to complete the registration process within the 24 July 2018, at 15.00 pm. If you log in to the portal again, beware not to delete your previous registration.

University of Pisa portal: Alice

1 **Register at** [https://www.studenti.unipi.it/Home.do](https://www.studenti.unipi.it/Home.do) (Alice portal)
   To register, you must enter personal data when requested throughout the procedure. Follow the instructions and at the end of the procedure you will receive a user name and you must choose a password. As well as entering personal data, in order to be registered for the admission exam you must go into your personal area and click on ‘Enrolment for Admission Exams’.
   
   **Start registration**

   If you are already a student of the University of Pisa you must access the Alice portal using the user name and password you normally use for online services at the University of Pisa, and click on ‘Enrolment for Admission Exams’.

2 **Select the admission exam**

   You can enrol immediately after having completed the registration process: in which case you only need to follow the instructions provided at the final phase of registration. If you would like to enrol at another time, you must enter the Alice Portal using the username and password provided at the end of registration and choose the menu item “Enrolment for Admission Exams”. Remember that you have to complete the registration process **within the 27 July 2018, at 12.00 pm**.

3 **Print the individual electronic invoice (MAV) for the admission exam fee**

   At the end of the registration process you can print the individual electronic invoice (MAV) for the admission exam fee (60 euros) which must be paid **within the 27 July 2018, at any bank**.

   You can find all information in the section “Adm. Exam Fees”

   **REMEMBER** that according to the admission exam announcement “a student who has not paid for the admission exam fee, or whose payment has not yet been completed by the given deadline, will not be able to take the admission exam”. Do keep in mind that, sometimes, payments made via home banking may not be completed on the same day in which the transaction has taken place. In order to avoid the risk of being excluded from taking the exam, we advise you to pay directly at a bank specially when in close proximity to the deadline.